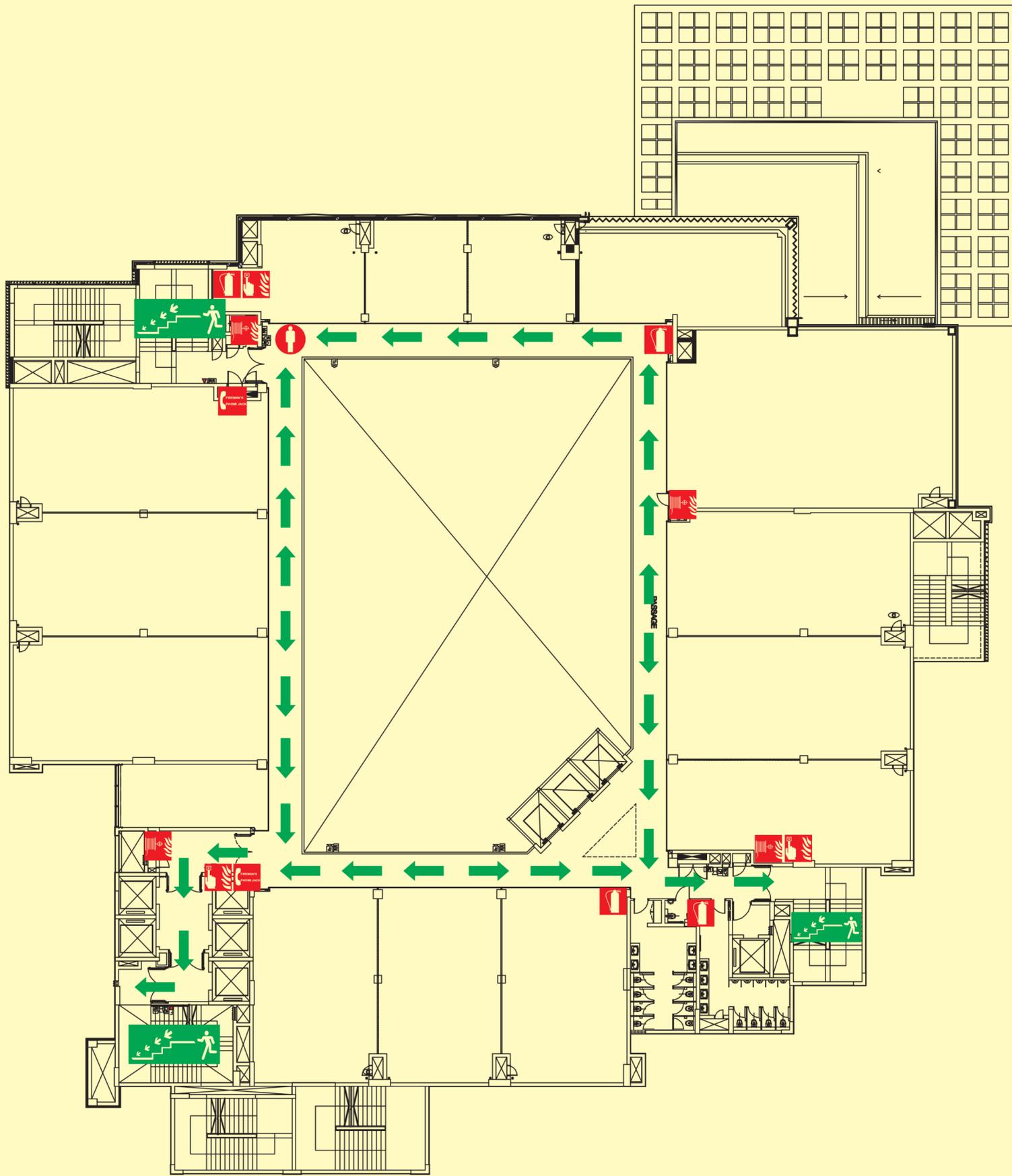


# SECOND FLOOR

# EVACUATION PLAN



## FIRE ORDER

### Actions to be taken in case of fire

- 1 R**escue  
Rescue/Assist anyone in immediate danger
- 2 A**lert  
Activate the nearest manual call point  
inform Fire & Security Control Room
- 3 C**ontain  
Extinguish the FIRE if possible by available Fire Equipment  
Contain the Fire by closing the doors
- 4 E**vacuate  
Evacuate the area through the Safest Exit/Emergency Exit  
Report at Assembly Point of headcount  
While evacuating, use staircase only  
Do not Re-entre the building until "All clear" signal is given by the authorities

## LEGEND

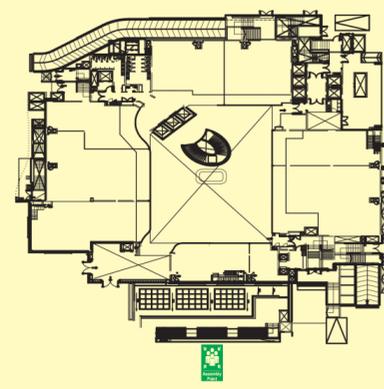
	<b>FIREMAN'S PHONE JACK</b>		<b>MANUAL CALL POINT</b>
	<b>YOU ARE HERE</b>		<b>FIRE HOSE CABINET</b>
	<b>FIRE STAIRCASE</b>		<b>FIRE EXTINGUISHER</b>
	<b>ESCAPE ROUTE</b>		<b>ASSEMBLY POINT</b>

**IN CASE OF FIRE:  
DO NOT USE  
THE LIFT**

**USE THE  
STAIRS**



### SITE PLAN OVERVIEW



### Emergency Contact Number

Help Desk:-  
Emergency Contact Number:-  
Security Control Room  
Fire Control Room